

# **V-Aid (Virtual Aid)**

## **Trustee Board Reserved Powers Policy**



### **Trustee Board Reserved Powers Policy**

**approved by Trustees on 18/12/25**

**The policy will be subject to an annual review.**

**Signed: *Christin Lau* (Christin Lau on behalf of Trustees)**

# Trustee Board Reserved Powers Policy

## Reserved Powers

Matters, which may only be dealt with by the Board as a whole and may not be delegated.

- Organisational and any other underpinning strategies.
- Annual business (operations), budget and risk management plans.
- Annual Accounts and Directors' Report.
- Appointment of the auditor/independent examiner and annual audit report.
- Major projects.
- Contracts in excess of £20K per annum, or longer than 1 years.
- Major changes to the, Lease, major contract.
- Opening of bank accounts or other forms of investment, loans.
- Any payments in excess of £5k, that are not made under approved contracts and are not statutory obligations (PAYE) or payroll.
- Changes to staff remuneration and benefits, and approval of any ex gratia payments/settlement agreements.
- Initiation of HR action, such as disciplinary or capability, may be approve ex-committee.
- Complaints or grievances raised against the CEO.
- Public Disclosure Act (Whistleblowing) submissions.
- Contract awards, payments etc to trustees, their close personal associates or company.
- Key policies, such as the H&SW, safeguarding, data protection.
- Any decision to continue trading, where a material concern exists regarding insolvency.
- Proposed changes to the governing document.
- Serious incident reports to the charity or other regulator.
- Decisions which may be deemed to be either novel or contentious.

## Board Advisory

That is matters, which the board must be informed about.

- Suspected or actual fraud, or mismanagement.
- Serious allegations against the charity, and critical audit or other inspection reports.

- Negative media coverage or serious trolling on social media.
- Reportable breaches, such as in data protection, safeguarding or H&SW.
- Major incidents, with the potential to have a substantial impact on operations.
- Serious injury or illness of a staff member.
- Large, unusual or otherwise potentially suspect or tainted donations.
- Any issue that falls within the scope of Charity Commission serious incident reporting requirements.
- Any other issue that the Board may reasonably wish to be made aware of.

## **Urgency Action**

Where necessary, decisions may be made ex committee. Reporting should be as soon as reasonably practicable, taking into account the urgency and seriousness of the issue.

## **Board Compliance**

In dealing with such matters, the Board will (as always) ensure that it has:

- The power to do so. Board powers are usually in its governing document.
- Complied with its legal and regulatory obligations, and its own policies.
- Ensured that all relevant, available facts and information are considered.